



## KidsPark Cooperative Contract 2024-2025

(Please complete ONE contract per FAMILY)

**This is a legal contract for joining a cooperative. You will be required to fulfill all cooperative obligations including completion of required cooperative work and payment of any and all fees required under this contract.**

\_\_\_\_\_ Parent 1 Initial/Date

\_\_\_\_\_ Parent 2 Initial/Date

**The KidsPark Parent Handbook and all terms and conditions set forth therein further detail our program rules as well as your obligations and responsibilities as a cooperative member. The Parent Handbook and this document comprise your contract terms. The Parent Handbook is available on-line [www.kidsparkdropin.org](http://www.kidsparkdropin.org) or a copy is available for review at KidsPark. Your initials below indicate you have read and reviewed the Parent Handbook.**

\_\_\_\_\_ Parent 1 Initial/Date

\_\_\_\_\_ Parent 2 Initial/Date

Parent/Guardian Name(s): \_\_\_\_\_

Parent/Guardian Full Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent/Guardian Primary Phone: \_\_\_\_\_

Parent/Guardian Primary E-mail : \_\_\_\_\_

<u>Names of children who will be attending KidsPark</u>	<u>Date of Birth</u>
_____	_____
_____	_____
_____	_____

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## CO-OP INFORMATION

**\*\*Email is required for co-op communications\*\***

Preferred E-Mail for Co-Op communications (if different than primary E-Mail above)

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## PART I - COOPERATIVE CONTRIBUTION AND WORK HOUR REQUIREMENTS

KidsPark is operated as a parent cooperative in order to provide affordable childcare to members. Each member family is offered the opportunity to join a KidsPark Parent Advisory Committee (KPAC) sub-team and to work with that sub-team to contribute to the development of the KidsPark community. Each sub-team will determine their structure, but MUST maintain an active team roster and send at least one representative to each KPAC meeting. Initial sub-teams include:

- Communications
- Co-op Coordinator
- Fundraising
- Facilities
- Membership
- Teacher Support: Infant Room; Mixed Age Classroom; Pre-Kindergarten Program
- Technology

If there you see a need not identified in the above list, please reach out to the Executive Director and KPAC to discuss what you see as a need and how to address the need. The 2024-2025 year will be a continuation in returning the community development aspect of the KidsPark community back to the member families.

The active involvement of all members and completion of cooperative work requirements is absolutely necessary for KidsPark to sustain itself and maintain our reasonable hourly rates. A need to buyout work requirements should be communicated to the Executive Director and KPAC, who will jointly support the family in a resolution. Failure to complete work requirements set forth below will result in suspension of a family's right to use KidsPark.

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Every family is required to complete 24 points of co-op work per first child in the family, each quarter. Families will complete 12 points for a second child at KidsPark with a cap per family of 36 points per quarter. The quarters are as follows:

**September through November**  
**December through February**  
**March through May**  
**June through August**

Number of Points	Quarterly Co-op Work description
2	Laundry (per bag): washing, drying, folding and returning
3	Opening Shift (per day): assisting with preparing for the day
3	Closing Shift (per day): assisting with clean up from the day
6	<b><u>REQUIRED:</u></b> Quarterly Cleaning (1 required per year by each family)
6	KidsPark Parent Advisory Committee Chair
10	Carpet Cleaning (once per quarter)
12	<b><u>REQUIRED CLASSROOM ASSISTANCE:</u></b> 1x Mixed Age Room Aide Shift, 1x per family OR 4x opening and/or closing shifts

**It is your responsibility to make sure you complete your work requirements.** Opportunities for work requirements are posted in the KidsPark reservation system. All co-op work requirements must be pre-approved in order to meet your co-op work requirements. A household account is established for each member family and requirements available, reserved and completed can be found there.

\_\_\_\_\_ **Parent 1 Initial/Date**

\_\_\_\_\_ **Parent 2 Initial/Date**

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## PART II – FEES AND RATES

KidsPark has 3 fee types: Membership Fees, Materials Fees and Hourly Fees.

### Membership Fees

The annual membership fee is \$100.00 per family. Semester membership’s fees are \$75 per semester.

If your family’s annual gross income is at or below the amount listed below, the annual membership fee is \$50.00 and the semester membership is \$28.50. If your income is above the amount,

Family Size	Annual Gross Income	Family Size	Annual Gross Income
2	\$40,156	6	\$77,950
3	\$49,605	7	\$79,722
4	\$59,053	8	\$81,493
5	\$68,502	9	\$83,265

### Materials Fees

The materials fee is \$100 per child attending KidsPark.

### Hourly Fees

- Rate is \$9.00 per hour per child.
- 2-hour minimum reservation.
- Reservations start and stop on the hour and ½ hour. Credits are not issued for early pick-ups or late drop-offs.
- Charges are based on reservation times and are not adjusted to actual drop-off and pick-up times, without prior approval from KidsPark staff.
- Late pick-ups and early drop-offs can result in a violation of KidsPark teacher/child ratios, please refer to the Late Pick-Up fee schedule for these policies and fees.
- The State Licensing limits usage of KidsPark to 90 hours per month per child.

Hourly fees (purchases and use) are recorded by the KidsPark Executive Director in each family’s account accessible via the KidsPark website. You will be notified when you are out – or nearly out – of hours. You must have sufficient hours to cover each day’s usage, negative hours are not allowed.

\_\_\_\_\_ **Parent 1 Initial/Date**

\_\_\_\_\_ **Parent 2 Initial/Date**

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**PART III - INCORPORATION**

The “KidsPark Parent Handbook and Membership Terms and Conditions 2024-2025” further details our program rules as well as your obligations and responsibilities as a cooperative member.

The “KidsPark Parent Handbook and Membership Terms and Conditions 2024-2025,” in its entirety, including all terms, policies, rules and procedures set forth therein, is hereby incorporated and made a part of this contract.

\_\_\_\_\_ **Parent 1 Initial/Date**

\_\_\_\_\_ **Parent 2 Initial/Date**

**PART IV - CANCELLATION OF THIS CONTRACT**

You may cancel this contract within 30 days of joining KidsPark and receive a full refund of your registration fee and the prepaid hours you purchased but did not use.

After 30 days of registration, you may cancel this contract, without any refund of your registration fee and with payment of or completion of any Cooperative Work Requirements that are due at the time of cancellation. Any Cooperative Work Hours owed will be taken from any unused hours credits. You will owe any difference.

Please refer to the KidsPark Parent Handbook for additional details regarding contract cancellations.

\_\_\_\_\_ **Parent 1 Initial/Date**

\_\_\_\_\_ **Parent 2 Initial/Date**

**PART V - SIGNATURE/CERTIFICATION**

I have read and agree to the policies, rules and procedures set forth in this document entitled KidsPark Cooperative Contract 2024-2025. I agree to be bound by all terms and conditions and to pay all fees required by this agreement.

I have also read and agree to the policies, rules and procedures set forth in the document entitled “KidsPark Parent Handbook and Membership Terms and Conditions 2024-2025.” I understand that the “KidsPark Parent Handbook and Membership Terms and Conditions 2024-2025” is a part of this contract. I agree to be bound by all terms and conditions contained in that document as well.

\_\_\_\_\_  
Parent 1’s Signature/Date

\_\_\_\_\_  
Parent 2’s Signature/Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name